

## BWIS Meeting Agenda and Minutes – May 23, 2023 3:00 - 4:00 pm

1. Welcome
  2. DEI Office Presentation – Judy Spencer
    - EEO/AA/DEI
    - Harassment
    - Retaliation protection
    - Contact Judy if you'd like her to give a brief talk at an event
  3. General updates
    - a. Alive B4 Five membership – Yvette, Chuyu
    - b. Received about 21 sign ups indicating interest
    - c. Ran out of tote bags – need more swag/merchandise with new logos
  2. Purchasing new merchandise – Janine, Amber
    - a. Need a budget and will look into options
  3. BWIS flag dry cleaning?
    - a. Yes. Clean before putting away.
  4. Schedule spring BWIS photo
    - a. Reach out to a photographer. Schedule for same time as an event.
    - b. Let Amber know date for event (wine and cheese?) so she can send a request.
  5. Next meeting will possibly be hybrid. At Berkner?
  6. Wellness events all through this week
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4. Awards
    - a. Chasman award – Maria, Ed
      - i. 2 winners were selected out of 16
      - ii. Waiting for confirmation that the recipients can receive awards
    - b. Fowler – Kayla
      - i. Narrowed down to 6 applicants
    - c. Goldhaber – Marc-Andre, Jessica
      - i. Winner has been selected
      - ii. Need to get her here from China. Likely will take until August.
  5. Upcoming events
    - a. Wine & Cheese – David, Xi
      - i. Plan for early July
      - ii. Hoping to have new lab director give a talk/short introduction at the event
    - b. Speaker series
      - i. Need information from Vivian to post events
      - ii. June 29, 2023 at 4:00 pm - Ester Caffarel-Salvador
      - iii. July 20, 2023 at 4:00 pm - Haiyan Gao
      - iv. August 17, 2023 at 4:00 pm - Tracey Holloway (remote)
      - v. September 21, 2023 at 4:00 pm - Carolyn R Freiwald
  6. Other updates
    - a. Treasury updates(?) – Kelly Anne, Loralie